



DUPAGE/WEST COOK BOARD
MINUTES – February 10, 2022
LOCATION: SASSED Administrative Center
2900 Ogden Avenue
Lisle, IL 60532

Dr. Jimmy Gunnell, Chairperson, called the meeting to order at 10:04 am. During roll call, the following members answered present:

AERO – Dr. Jimmy Gunnell	District 99/Cook – Rich Golminas
CASE – Dr. Mary Furbush	District 200/Cook – Shalema Francois-Blue
LADSE – Dr. Ellie Ambuehl	
LASEC – Dr. Danielle Welch	
NDSEC – Jim Nelson	
SASED – Dr. Mindy McGuffin	

The following members were present after the roll call:

PAEC – Michael James
District 200/DuPage – Erica Ekstrom

The following members were absent:

Districts 86 & 181 – Tammy Prentiss
District 97 – Eboney Lofton
District 201/Cook – Timothy Truesdale
District 203 – Lisa Xagas
District 204 – Christine Sepiol

The following non-voting members were present:

The following non-voting members were absent:

District 80 – David Dore
District 81- Susan Piltaver
District 89 – Susan Bement
Districts 90, 91, 98 & 100 – Margaret Turner
District 123 – Cynthia Riha
District 401 – Dr. Kari Smith

The following Parent members were present:

VI/Cook – Alana Rybak
DHH/DuPage – Eva Savickas

Also, present:

Dr. Kennedi Strickland-Dixon Coordinator, DuPage/West Cook
Don Robinson, Treasurer, DuPage/West Cook
Chris Miller, Recording Secretary

APPROVAL OF THE AGENDA

Dr. Ellie Ambuehl moved, and her motion was seconded by Jim Nelson to approve the agenda as is.

VOICE VOTE

MOTION CARRIED

APPROVAL OF THE NOVEMBER BOARD MINUTES

Dr. Mary Furbush moved, and her motion was seconded by Dr. Ellie Ambuehl to approve and accept the November 11, 2021 meeting minutes.

VOICE VOTE

MOTION CARRIED

INTRODUCTIONS/GUESTS

- Carrie Morfoot - LADSE DHH Program Coordinator
- Tara Corral – SASED DHH Program Administrator
- Amy Gebre – SASED VISION Program Administrator
- Jackie Bogan – LADSE Business Manager
- Natalie Heinrich – CASE Low Incidence Coordinator

PUBLIC PARTICIPATION

Eva Savickas had concerns about the DHH Transition Program moving. Would like to see the program moved to a space with windows. It was confirmed by LADSE that they are looking for a more conducive space for the Program.

COORDINATOR’S REPORT

Dr. Kennedi Strickland-Dixon reported on ESY beginning July 5-29, 2022 with no attendance on Fridays. The staff will meet monthly to plan for ESY this year. New to SASED – We have a student with a guide dog. A presentation was given to students and staff to help with the introduction of the guide dog and the needs of the student and the guide dog.

DHH & Vision Quarterly Overview

ESY dates and information were discussed. Dates are confirmed as July 5 – July 29, 2022. Student attendance schedule is 8:15-12:15 Monday through Thursday. The DHH Program will have 11 students moving on to high school and 10 students returning to their resident district. New Kindergartners and EC students will be coming into program. DHH activities this quarter consisted of; Hinsdale South HS Holiday Party, Dia de muertos ofrendas, animal presentations, ITDHH conference in March. Ten new students have come into the program and a new staff member was added.

Vision Program reported that its likely they will have 7 new students. Quarterly activities for Vision included: ISVI Goalball Skills Clinic, Leo’s Club Holiday Fundraiser, staff tour of Friedman Place (adult living for Vision population).

The DHH Program at HSHS has 7 students graduating this year. Activities this quarter included: Elf on the Shelf Must Go, JrIAD trips to Chicago and in-school events, Academic Bowl qualified for Regionals, community guest speakers via zoom and in person.

Student Enrollment for Low-Incidence Programs

February 1, 2022	SASED - DHH # of Students EC – 8th Grade	SASED - Vision # of Students EC - Transition	LADSE - DHH # of Students High School/Transition	
DWC Member Districts	50	42	32	19
Non-DWC Member Districts	0	21	6	3
Total	50	63	38	22
	SASED: 113		LADSE: 60	

SASED has 21 students in the Vision program whose resident district is a non-member district of DuPage West Cook. LADSE has 9 students in their DHH program who are not districts within DuPage West Cook.

2022-2023 Staffing Patterns Summary

SASED’s projected enrollment in the **Deaf/Hard of Hearing** program for the fall is approximately 35, which is a decrease in enrollment by 15 students. Staff is projected as follows: DHH teachers decrease by 1, class aides will not change, 1:1 aides will decrease by 1, Interpreters will stay the same and OT/PT staff will not increase.

Hinsdale South High School’s **Deaf/Hard of Hearing/Transition** projected enrollment is 47, which is a decrease in enrollment by 10 students. Staff is projected as follows: No change in the teachers, no change in classroom aides and a decrease of 1 for 1:1 aides. Interpreters and OT/PT will stay the same.

SASED’s projected enrollment in the **Vision Impaired** program is 68, which is an increase in enrollment of 5. Staff is projected as follows: A decrease of 0.5 teachers, a decrease of 4 classroom aides and an increase of 5.2 for 1:1 aides.

FINANCIALS

Treasurer’s Report

Dr. Mary Furbush moved, and her motion was seconded by Dr. Danielle Welch to accept the Treasurer’s Report ending January 31, 2022 with a balance of \$15,214.44.

VOICE VOTE

MOTION CARRIED

SASED/LADSE/DWC Summary of Budgets for Fiscal Agent and Operating Entities

SASED FY23 Budget Process & Assumptions

SASED’s goal is to provide excellent services to each student. To retain quality programming, a commitment to measurable student growth and ensure compliance with all students’ IEP needs/requirements and a continued pursuit of efficiencies around class sizes and clustering locations while being mindful of transportation times.

Assumptions/Revenues -

Projected increase for FY23 will be at 3.5% for tuition programs, one-to-one staff, school improvement assisted technology and OT/PT.

Transportation Reimbursement –

Approximately 2% of the funding for SASED’s tuition and fee programs.

Evidenced Based Funding –

Under the EBF funding model SASED receives a hold harmless payment based on the FY16 distribution and uses the same formula to apply those funds to offset DWC programs. Medicaid funds have also been used to offset DWC programs.

Out of District Fees –

Non-DWC districts can place students in the Visually Impaired or Deaf /Hard of Hearing programs that SASED operates. We are currently charging a \$5,000 tuition surcharge to non-member districts for students who attend these programs. These fees work toward reducing tuition costs.

Assumptions/Expenditures –

Budgeted Wages & Benefit Increases – Salaries & Wages per new contract for the Certified Bargaining unit are increased by 4.5%. Non-Certified Bargaining unit per contract is 2.0%. OT/PT and all other groups are to be determined.

Benefits – Medical & Dental Insurance Rates

Increases negotiated based upon relevant claims history data are as follows:

	<u>% Increase</u>
Medical Insurance	3.0%
Dental Insurance	3.0%

Paid TRS Benefit to Program Administrators - Based upon surveys of comparable cooperatives, and practices at school districts in the region, SASED Program Administrators have been phased-into the TRS contributions being 100% Board paid.

BUDGETED TUITION INCREASES –

Deaf/Hard of Hearing	35 students	3.5% increase in tuition
Visually Impaired	68 students	3.5% increase in tuition
ESY		0% increase in tuition

BUDGETED SERVICE FEE INCREASES -

1:1 Classroom Aide	3.5% increase
1:1 Interpreters	3.5% increase
1:1 Medical Assistant	3.5% increase

LADSE FY23 Budget Process & Assumptions

A review of existing staffing patterns is completed by the Program Coordinator & reviewed by the LADSE Administration. Input is received from SASED & districts outside of DuPage/West Cook regarding the number of incoming freshmen. In addition, consultations with DHH elementary staff regarding incoming freshman assist in establishing staffing changes in order to meet student IEP needs.

The LADSE Finance Committee reviews & approves the budget assumptions to allow for the development of the budget. Budget assumptions include the initial projected tuition & fee rate increases. The LADSE Directing Board reviews & approves the Finance Committee’s recommendations. LADSE’s business office completes the development of the budgets for the tuition & fee programs, and the DWC governing Board reviews & approves the tuition & fee rates for DWC programs.

LADSE’s goal is to meet the needs of each student; seek efficiencies in program staffing patterns; maintain programs that provide positive outcomes for each student; and emphasize a process of continual cost review to find efficiencies.

Tuition Programs – Standard Classroom Enrollment

- 10 student “standard” enrollment
- Modifications to “standard” enrollment can occur for:
 - Meeting credit requirements for graduation of course/class (F,S,Jr,Sr and 12+)
 - Maintain high-quality curriculum (Common Core driven)
 - Address the goals of the Transition Plan & IEP
 - Specialized programming for specific disabilities as indicated in student IEP’s

Service Programs – (SLP, SW, OT/PT, Voc)

- Staff caseloads are carefully scrutinized to find efficiencies

Assumptions/Expenditures – Compensation, Benefits, Staffing

Compensation – Certified Bargaining Unit

LADSE is in the 2nd year of a 5-year contract. A 3% salary increase was the agreed upon increase FY23. In addition, staff members will contribute 21% of the total health/dental insurance premium in each insurance level for PPO coverage.

For non-CBA employees, a 3% salary increase will be used as a placeholder until further direction from LADSE’s Directing Board.

Benefits – The budget was developed based upon an 6% projected blended rate increase for the cost of health & dental insurance. A significant decrease from FY22 due to receiving a 6% increase in January 2021.

Staffing – The budget includes 31.4 FTE, decreased by 1.5 FTE from FY22. The staffing is down in due to changes in enrollment. The student enrollment is anticipated to be slightly down at 52 (-5).

Contractual Services – Operating & Maintenance

- District 86 agreement
- Transition Center lease agreement
- PACE Van lease agreement

Educational Equipment –This line item includes technology equipment used in classrooms. \$5,000 for Chromebooks for incoming Freshman, aligning with the 1:1 initiative D86 has implemented.

Classroom Supplies – This budget line item at \$8,500 which includes instructional materials used to develop and provide student curriculum, supplies to maintain classroom space, costs associated with community activities for students and FY23 also includes COVID-19 related cleaning and PPE supplies.

Assumptions/Revenues – State General State Aid & Transportation Reimbursement

With the new Base Funding Minimum, LADSE will be subject to less per person funding because overall FTE has increased. Transportation reimbursement is prorated at 85%. Non-Member surcharge is \$5,000 per student.

BUDGETED TUITION & FEE RATES – Tentative Tuition Rates

Deaf/Hard of Hearing	52 students	2.7%
ESY	17 students	0%
1:1 Signing Aide	5 students	3.00%

ADJOURNMENT

Dr. Ellie Ambuehl moved, and her motion was seconded by Jim Nelson to adjourn the meeting.

The meeting was adjourned at 10:48 am.



Dr. James Gunnell, Board Chairperson



Dr. Ellie Ambuehl, Board Secretary



Chris Miller, Recording Secretary