



**DUPAGE/WEST COOK BOARD**  
**MINUTES – May 11, 2023**  
**LOCATION: SASSED Administrative Center**  
**2900 Ogden Avenue**  
**Lisle, IL 60532**

Dr. Jimmy Gunnell called the meeting to order at 10:26 am. During roll call, the following members answered present:

AERO – Dr. Jimmy Gunnell	District 86 & 181 – Tammy Prentiss
SASED – Dr. Mindy McGuffin	District 99/Cook – Elizabeth Dejewski
LADSE – Dr. Ellie Ambuehl	District 200/DuPage – Erica Ekstrom
LASEC – Kevin Wolf	
NDSEC – Jim Nelson	
PAEC – Michael James (10:40am)	

The following members were absent:

- District 97 – Dr. Ebony Lofton
- District 200/Cook – Andrea Neuman
- District 201/Cook – Timothy Truesdale
- District 203 – Lisa Xagas
- CASE – Dr. Mary Furbush
- District 204 – Christina Sepiol

There were no non-voting members present.

The following non-voting members were absent:

- District 80 – Peter Masters
- District 81 – Tiffany Leiva
- District 89 – Suzanne Bement
- Districts 90/91/98/100 – Margaret Turner
- District 123 – Sheleah Blisset
- District 401 – Stephanie Daly

The following Parent members were present:

- DHH/DuPage – Rachel Heneghan

The following Parent members were absent:

- VI/Cook – Alana Rybak

Also, present:

- Matthew Layton, Coordinator, DuPage/West Cook
- Don Robinson, Treasurer
- Chris Miller, Recording Secretary
- Tara Corral, DHH Program Administrator SASSED
- Carrie Morfoot, LADSE Program Administrator
- Amy Gebre, VI Program Administrator SASSED
- Natalie Heindrich, CASE Low Incidence Coordinator

**APPROVAL OF THE AGENDA**

*Jim Nelson moved, and his motion was seconded by Erica Ekstrom to approve and accept the Agenda as is.*

**VOICE MOTION**

**MOTION CARRIED**

**APPROVAL OF THE FEBRUARY BOARD MINUTES**

*Dr. Ellie Ambuehl moved, and her motion was seconded by Jim Nelson to approve and accept the February 9, 2023 meeting minutes.*

**VOICE VOTE**

**MOTION CARRIED**

**INTRODUCTIONS/GUESTS**

Dr. William Roseland, new Executive Director of AERO, was introduced by Dr. Jimmy Gunnell. Dr. Roseland will take over when Dr. Gunnell retires, beginning July 1, 2023.

**PUBLIC PARTICIPATION**

1 Public Comment was made.

**COORDINATORS REPORT – Matthew Layton**

**Deaf/Hard of Hearing Program**

School	Student Total May 6, 2021	Student Total May 1, 2022	Student Total May 1, 2023
North School	34	35	36*
Westmont JH	24	15	10
LADSE – HS	42	38	51
Total DHH Enrollment	100	88	97*

\*Updated enrollment given at meeting due to additional student enrollment

**Visually Impaired Program**

School	Student Total May 6, 2021	Student Total May 1, 2022	Student Total May 1, 2023
Salt Creek Elementary	11	5	7
Swartz Elementary	6	11	5
Albright MS	20	10	9
Addison Trail HS	34	21	21
Total VI Enrollment	71	47	42

**Transition Program**

<b>School</b>	<b>Student Total May 6, 2021</b>	<b>Student Total May 1, 2022</b>	<b>Student Total May 1, 2023</b>
SASED Transition (Vision)	N/A	18	15
LADSE Transition Center	16	22	13
<b>Total Transition</b>	<b>16</b>	<b>40</b>	<b>28</b>
<b>STUDENT TOTAL:</b>	<b>187</b>	<b>175</b>	<b>175*</b>

**Student Recognition & Highlights –**

See Attachment 2 of the Board packet for detailed student recognitions from the SASED Vision and Deaf/Hard of Hearing Programs and the LADSE Deaf/Hard of Hearing High School and Transition Programs.

**SEMI ANNUAL REVIEW OF CLOSED SESSION MINUTES**

Let it be noted that the DuPage West Cook Board has held no Closed Sessions.

**FINANCIALS/BUDGETARY ITEMS**

**Treasurer’s Report** – Don Robinson

*Dr. Ellie Ambuehl moved, and her motion was seconded by Erica Ekstrom to accept the Treasurer’s Report ending April 30, 2023, with a balance of \$15,663.97.*

**VOICE VOTE**

**MOTION CARRIED**

**Recommendation of Closure of Account & Distribution of DWC Funds** – Don Robinson

DuPage West Cook has funds in the ISDLAF+ at PMA. These funds were once used to cover retirement obligations, those obligations are no longer in consideration. It is recommended that the funds be disbursed to the Hearing and Vision Programs based on enrollment.

*Jim Nelson moved, and his motion was seconded by Michael James to accept the disbursement of the fund balance of \$15,663.97 to the Vision and Hearing Programs based on enrollment.*

**VOICE VOTE**

**MOTION CARRIED**

**SUGGESTED QUARTERLY MEETINGS FOR 2023-2024**

The following quarterly meeting dates, time and location of the meetings were agreed upon and approved by the Board.

- DATES:** September 14, 2023  
November 9, 2023  
February 8, 2024  
May 9, 2024
- TIME:** 10:00 am
- PLACE:** SASED Administrative Center  
2900 Ogden Avenue  
Lisle, IL 60532

*Dr. Mindy McGuffin moved, and her motion was seconded by Kevin Wolf to approve the 2023-2024 quarterly meetings.*

**VOICE VOTE**

**MOTION CARRIED**

**JUPAGE WEST COOK BOARD REPRESENTATIVE TERMS – Chris Miller**

Resolutions were sent to 6 cooperatives/districts, and as of the meeting, two member district resolutions had been returned. Follow up will continue.

**OTHER DISCUSSION**

The Board discussed staff retention and contract negotiations.

**ADJOURN TO CLOSED SESSION**

A motion was made to adjourn to closed session at 10:59 am for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting or specific volunteers of the public body or legal counsel of the public body including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2c1; and to discuss collective negotiating matters between the public body and its employees or its representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2c2.

*Dr. Mindy McGuffin moved, and her motion was seconded by Dr. Ellie Ambuehl to adjourn into Closed Session at 10:59 am.*

**VOICE VOTE**

**MOTION CARRIED**

**Closed Session Roll Call:**

<b>Ayes:</b>	AERO – Dr. Jimmy Gunnell	District 86 & 181 – Tammy Prentiss
	SASED – Dr. Mindy McGuffin	District 99/Cook – Elizabeth Dejewski
	LADSE – Dr. Ellie Ambuehl	District 200/DuPage – Erica Ekstrom
	LASEC – Kevin Wolf	
	NDSEC – Jim Nelson	
	PAEC – Michael James	

**Nays:** None

**Absent:** District 97 – Dr. Ebony Lofton  
District 200/Cook – Andrea Neuman  
District 201/Cook – Timothy Truesdale  
District 203 – Lisa Xagas  
CASE – Dr. Mary Furbush  
District 204 – Christina Sepiol

*A motion was made to adjourn closed session and return back to open session at 11:07 am. The motion was made by Dr. Ellie Ambuehl and seconded by Kevin Wolf.*

**VOICE VOTE**

**MOTION CARRIED**

**SERVICE RECOGNITION – Dr. Jimmy Gunnell/Jim Nelson**

Dr. Jimmy Gunnell – Retiring as DWC President and AERO Executive Director. Dr. Gunnell served on the Board since 2005. He was recognized by Jim Nelson.

Jim Nelson – Retiring as DWC Vice President and NDSEC Executive Director. Jim Nelson has served on the Board for over 20 years. Jim Nelson was recognized by Dr. Jimmy Gunnell.

Don Robinson – DWC Treasurer and CSBO for SASSED was recognized by Dr. Gunnell. Don Robinson has served in his position for 2 years.

**ADJOURNMENT**

*Dr. Jimmy Gunnell moved, and his motion was seconded by Dr. Mindy McGuffin to adjourn the meeting.*

**VOICE VOTE**

**MOTION CARRIED**

The meeting was adjourned at 11:14 am.

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Secretary